

APPLICATION FORM

Career Coaching

Name:

Organizational unit:

Coaching request¹:

Coaching goal²:

Attended seminars³:

Date, signature

As the budget for individual coaching sessions is very limited, we ask for your understanding if not all interested persons can be considered. Subject to budget availability, a maximum of the costs for up to 2 coaching sessions will be covered. Coaching beyond this must be financed by the applicant.

Confirmation cost coverage by Personnel Development:

Coach:

Costs will be covered for _____ coaching units in the time frame until

Date, signature Personnel Development

Time and place are agreed upon directly by coach and coachee. Please note that appointments cancelled at short notice may be charged.

¹Please describe your request and concern.

²Please define a specific goal for this coaching.

³From the program for career guidance in the BOKU training passport