

Guideline for continuous assessment courses

Comes into effect October 1, 2014

- (1) Continuous assessment courses are courses in which participants are evaluated on the basis of several written, oral or practical achievements over the duration of the course.
- (2) It is the course director who determines academic success. He or she has to give notice of the terms of participation, the type of achievements required, the conditions and criteria of assessment and the deadline for deregistration in time for the start of the course in the form of an announcement; in particular by entry in BOKUonline. If the course director does not specify any other deadline, it is possible to deregister by October 31 at the latest for the winter semester, and in the summer semester by March 31 at the latest.
- (3) The course director has to give the students sufficient opportunity to be able to complete various achievements that form the basis of the grading process within the scope of the course. The individual partial achievements must be taken in a factually balanced, fair and transparent manner to determine the final grade. No individual partial achievements may be the deciding factor in evaluating performance in the course.
- (4) In cases where students have to prepare a particularly comprehensive piece of written work (especially seminar papers and bachelor theses) as part of a course, or perform comparable independent experimental activities, the course director will especially take into account the assessment of this work in the overall evaluation of the final grade of the course.
- (5) The course director is entitled to allow supplementary performance for courses of the winter semester up to July 15 of the following semester, for courses of the summer semester until February 15 of the following semester, provided that there a valid admission to the course of study at the time of submission consists.

Definition of each course type, whether evaluated by continuous assessment:

Lectures (VO):

No continuous assessment

Lectures teach individual components of a subject and its methods.

Exercises (UE):

Continuous assessment

Building on the theoretical foundations students learn and apply specific skills.

Internships (PR):

Whether evaluated by continuous assessment is determined by the respective study committee for each course in the curriculum.

Building on theoretical foundations and practical skills, students individually research specific questions.

Mandatory practical seminar (PP)

Whether evaluated by continuous assessment is determined by the respective study committee for each course in the curriculum.

Based on their theoretical and practical foundations, students independently research specific research topics relating to their professional internship.

Seminars (SE)

Whether evaluated by continuous assessment is determined by the respective study committee for each course in the curriculum.

Students individually develop, elaborate and discuss teaching content.

Excursions (EX)

Whether assessment is to be continuous is determined by the respective study committee for each course in the curriculum.

To strengthen previously acquired knowledge subject-specific aspects of the program are demonstrated within their real-life setting in the context of excursions in Austria and abroad.

Bachelor's seminars (BA) (formerly known as Bachelor's projects):

Whether assessment is to be continuous is determined by the respective study committee for each course in the curriculum.

Bachelor's seminars assist with completing a Bachelor's thesis.

Master's seminars (MA)

Whether assessment is to be continuous is determined by the respective study committee for each course in the curriculum.

Academic supervision is provided for completing a Master's thesis.

Combined courses:

Combined courses integrate - with the exception of projects - various types of courses, producing added educational value.

Lecture and Seminar (VS):

Whether assessment is to be continuous is determined by the respective study committee for each course in the curriculum.

Lecture and Exercises (VU):

Continuous assessment

Lecture and Excursion (VX):

Whether assessment is to be continuous is determined by the respective study committee for each course in the curriculum.

Projects (PJ):

Whether assessment is to be continuous is determined by the respective study committee for each course in the curriculum.

Such courses focus on problem-centered learning. Under supervision students - mostly in small groups - develop case studies using scientific methods.

Seminar and Excursion (SX):

Whether assessment is to be continuous is determined by the respective study committee for each course in the curriculum.

Exercises and Seminar (US):

Continuous assessment

Exercise and Excursion (UX):

Continuous assessment